

# AGENDA

## South Dakota Science and Technology Authority

### 630 East Summit Street, Lead, South Dakota

### Annual Meeting of the Board of Directors

### Thursday, June 19, 2014 at 9:00 AM (MT)

SDSTA Mission: *To enable compelling underground research in a safe work environment and foster transformational science education.*

Title	Report	Recommendations
1. Call to Order	-- Chair Casey Peterson	<i>Informational</i>
A. Call Roll		
B. Introduce Guests		
2. Approve Agenda	-- Chair Casey Peterson	<i>Motion to approve agenda</i>
3. Approve Minutes – March 20, 2014	-- Chair Casey Peterson	<i>Motion to approve March 20, 2014 minutes</i>
4. Audit Committee Report		
A. Report from Current Audit Committee	-- Ms. Pat Lebrun	<i>Discuss updated audit charter. Motion to approve FY2013 Audit Findings Report as presented at the March 20 meeting</i>
B. Select Audit Committee (2015)	-- Chair Casey Peterson	<i>Motion to replace Mr. Dykhouse with Mr. Christen on the Audit Committee beginning July 1, 2014 and Ms. Lebrun to continue as Chair of the committee as discussed at the March 20 Meeting</i>
5. Report from Executive Director	-- Mr. Mike Headley	
A. Declaration of Surplus	-- Mr. Mike Headley	
1. Grundfos pump and motor		<i>1. Motion to approve declaration of surplus property for the 150hp Grundfos pump and motor from Ross Shaft</i>
2. Computer equipment - UPS		<i>2. UPS, no motion – informational</i>
B. SDSTA Report including Visitor Center Update	-- Mr. Mike Headley	<i>Informational</i>
C. Ratify Visitor Center Memorandum of Understanding and Waiver of Liability	-- Mr. Mike Headley	<i>Motion to approve revised Visitor Center MOU and Waiver of Liability</i>
D. Science Operations Update	-- Dr. Jaret Heise	<i>Informational</i>
E. Shaft Update	-- Mr. Will McElroy	<i>Informational</i>
		<i>Motion to accept executive director's report</i>
6. Introduce 2014 Davis-Bahcall Scholars	-- Dr. Peggy Norris	<i>Informational</i>
7. Update on Particle Physics Project Prioritization Panel (P5) Report	-- Dr. Kevin Lesko	<i>Informational</i>
8. Financial Report	-- Mr. Mike Headley	
A. Financial Statements	-- Ms. Nancy Geary	<i>Motion to accept financial report</i>
B. FY 2015 Budgets	<i>(by phone)</i>	<i>Motion to approve FY 2015 budgets</i>
9. Executive Session to discuss personnel matters and to consult with legal counsel concerning contractual matters	-- Chair Casey Peterson	<i>Motion to enter into executive session to discuss personnel matters and to consult with legal counsel concerning contractual and legal matters</i>
10. Report from Executive Session	-- Chair Casey Peterson	<i>Motion to accept executive session report</i>
11. Policies and Procedures	-- Mr. Mike Headley	
A. Annual Review of Policies		<i>Motion to approve the following policies: 2:3 Drug and Alcohol Testing, 3:4 Invoice and Receipt Policy and 4:15 Worksite Injury Reduction and Management (new policy)</i>

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<b>Title</b>	<b>Report</b>	<b>Recommendations</b>
<b>B.</b> Review of Conflict of Interest Policy		<i>(Each board member to sign conflict of interest policy statement at the board meeting)</i>
<b>12.</b> Report from Nominating Committee	-- Mr. Dana Dykhous	<i>Reference nominating committee minutes in board packet</i>
<b>13.</b> Elect Officers	-- Chair Casey Peterson	<i>Motion to accept the report from the nominating committee and to elect the slate of officers as discussed (Follow procedure adopted August 2008)</i>
<b>14.</b> Report on REACH Committee	-- Ms. Pat Lebrun	<i>Informational</i>
<b>15.</b> Confirm next meeting	-- Chair Casey Peterson	<i>September 18, 2014 at 9:00 AM (MT)</i>
<b>16.</b> Board comments		
<b>17.</b> Adjourn	-- Chair Casey Peterson	<i>Motion to adjourn</i>

**SDSTA Board Member Terms of Service, Committees and Schedule**

<b>Board Members and Terms of Service</b>			
	<b>Board Members</b>	<b>Appointed</b>	<b>Term Expires</b>
1.	Thomas Adam	Reappointed August 10, 2009	August 8, 2015
2.	Ani Aprahamian	December 10, 2009	December 9, 2015
3.	Paul Christen	January 31, 2011	August 8, 2016
4.	Dana Dykhous, Vice-chair	August 8, 2008	August 8, 2014
5.	Patricia Lebrun, Secretary-Treasurer	Reappointed August 16, 2010	August 8, 2016
6.	Casey Peterson, Chair	Reappointed August 10, 2009	August 8, 2015
7.	Ron Wheeler, Vice-chair	Reappointed April 10, 2014	April 9, 2020
<b>Committees and Members (2014)</b>		<b>2014 Board Schedule</b>	
	Audit Committee Members:	March 20, 2014	10:00 am (MT)
	➤ Paul Christen, Pat Lebrun-Chair	June 19, 2014	9:00 am (MT)
	Nominating Committee Members:	September 18, 2014	9:00 am (MT)
	➤ Ani Aprahamian, Dana Dykhous	December 18, 2014	10:00 am (MT)

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